

WRIA 9 Scope of Work for 2017–2018
ILA, Lead Entity, FCD, and Contract Services
(Watershed Ecosystem Forum Approved May-August 1210, 20167)

Watershed Ecosystem Forum Coordination

- Schedule and staff four WRIA 9 Watershed Ecosystem Forum (WEF) meetings at key decision points in implementing and monitoring of the WRIA 9 Salmon Habitat Plan (Habitat Plan) and preparing the scope of work and budget for work to be cost-shared for 2019 - 2020.
- Selective participation in and coordination with State and Puget Sound regional efforts, such as the Puget Sound Partnership (South Central Action Area Caucus Group and Salmon Recovery Council), the Washington Salmon Coalition, and regional or sub-regional efforts.
- Schedule and staff four WRIA 9 Management Committee (MC) meetings to oversee the 2017-2018 ILA-funded work program. Prepare quarterly budget and work plan reports.
- Provide information to jurisdictions as practicable.
- Coordinate with city and county staff and elected officials as practicable.
- Develop information and presentations for briefing cities and King County on ILA-funded watershed services. Coordinate presentations to city and county councils.
- Work on proposed new initiatives with MC approval.

WRIA 9 Salmon Habitat Plan Implementation and Update

- Coordinate with multiple agencies on regulatory, technical, funding, and policy programs and issues, including the Green/Duwamish Watershed Strategy implementation and its Regional Stormwater and Open Space Plan development, King County Flood Control District Lower Green River System-Wide Improvement Framework and Lower Green River Corridor Plan development, statewide Floodplains by Design program, Puget Sound Watershed Leads, Climate Preparedness, and Puget Sound Partnership.
- Implement adaptive management plan and monitoring program and protocols, and support the Implementation Technical Committee (ITC) pursuant to availability of county and city staff and other participants, contracted staff, and funding.
- Work with the WEF and ITC to facilitate the implementation and monitoring of the Habitat Plan.
- Continue to work with Puget Sound Partnership, ITC, and WEF to update the Monitoring and Adaptive Management Plan (August 2013) and/or Salmon Habitat Plan as determined by funding and regional guidance.
- Track National Marine Fisheries Service/Long Live the Kings planning approach for Puget Sound steelhead recovery and marine survival studies.

ATTACHMENT A: WRIA 9 MOU 2016 – 2025

Capital Projects Implementation

- Coordinate cross-jurisdictional implementation of projects identified as WRIA 9 priorities.
- Help to establish partnerships and seek funding for and implementation of high priority capital projects (e.g., projects funded by the watershed allocation of King County Flood Control District Cooperative Watershed Management grants, Puget Sound Partnership, State Salmon Recovery Funding Board, Aquatic Lands Enhancement Account, Estuary and Salmon Restoration Program, Puget Sound Acquisition and Restoration, Conservation Futures, Floodplains by Design, Urban Waters Federal Partnership, King Conservation District and other funds).
- Provide technical support to and project management coordination of habitat project design and development.
- Should an opportunity for WRIA 9 to serve in the project sponsor role arise, WRIA 9 staff will first bring the matter to the Management Committee for approval.
- Prioritize and track capital project and program implementation.
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- Continue to coordinate with the King Conservation District and track progress on existing grant agreements and the Shared Endeavor program to jointly implement nearshore projects.
- Pursuant to agreements with the King County Flood Control District and the collection of revenue in 2017-2018, administer the WRIA 9 WEF/Cooperative Watershed Management grant/funding program (on behalf of the WEF).
- Develop and manage the long-term WRIA-wide capital facility plan, and four-year capital improvement program/Habitat Work Schedule.
- Support the WEF in developing, prioritizing, and presenting project recommendations to the State Salmon Recovery Funding Board for funding.
- Coordinate regional aspects of the U.S. Army Corps of Engineers' Duwamish/Green River Ecosystem Restoration Project.
- With MC approval, manage contracts for capital project design and development.

Program Management, Communications, Public Outreach and Administration

- Organize field trips or other informational opportunities for the WEF and state and federal elected officials. Conduct a Yellow Bus Tour or Nearshore Boat Tour.
- Produce communication products, such as interpretive materials to help engage the public in the WRIA 9 implementation, adaptive management, and monitoring process (depending on funding).
- Prepare two-three page report on achievements at end of year (addendum to the WRIA 9 Implementation Progress Report).
- Coordinate with jurisdictions and Puget Sound Partnership on implementing education and stewardship programs identified by the Habitat Plan.
- Develop media press releases and communication material.

ATTACHMENT A: WRIA 9 MOU 2016 – 2025

- Conduct general administration work in support of ILA implementation. Administration includes work program development and monitoring, budget development and tracking, regular reporting, billing, personnel, and supervision. Short written progress reports will accompany the billings to the parties. A summary of yearly implementation progress will be published in an addendum or update to the Implementation Progress Report. Work plan and budget progress report will be made to the WRIA 9 WEF. Quarterly budget and work plan reports will be provided at MC meetings.
- Regularly update and maintain WRIA 9 website.
- Provide administrative coordination of the WRIA 9 WEF, MC, and Service Provider.
- Help prepare for, attend, and take notes at meetings of the WEF.
- Track grants and invoices.
- Coordinate among project sponsors and others as necessary to coordinate the entry of project data into the Four-Year Work Schedule. Keep the Work Schedule updated.

Miller/Walker Creek Stewardship Program

- Under separate agreement with the parties in the Miller/Walker Creek basin, assist in implementation of the stewardship and monitoring program, including:
 - Implement a stewardship program to restore and maintain stream habitat and educate basin residents, and
 - Coordinate monitoring efforts.