

South Central Action Area Caucus Group Caucus Meeting

Wednesday, October 7, 2020

1:00 p.m. – 2:30 p.m.

[Online Only](#)

AGENDA

Time	Topic	Lead/Action
1:00 – 1:05	Welcome & Introductions	Chair
1:05 – 1:30	Action Agenda Updates <ul style="list-style-type: none">• 2022-2026 Action Agenda updates• Update on how LIO members can support the Action Agenda updates	Don Gourlie <i>Information</i>
1:30 – 1:55	Good of the Order Member Updates <ul style="list-style-type: none">• Approve August meeting summary• Approve updated operating principles• Approve updated 2020-2022 workplan• Member updates<ul style="list-style-type: none">○ Toxics workshop○ EcoNet○ Shore Friendly• Miradi plan updates• PSP Updates	Chair, facilitator, and Caucus Members <i>Information and decision</i>
1:55 – 2:25	King County Stormwater Summit & Updates <ul style="list-style-type: none">• Update on stormwater work from King County• Discussion:<ul style="list-style-type: none">○ Lessons learned from land use oriented strategies?○ How can South Central LIO support, coordinate, and participate in the work?○ How can the LIO workplan reflect support of the work?	Chair <i>Information and discussion</i>
2:25 – 2:30	Wrap-Up & Adjourn	Chair

Meeting Packet:

- Agenda (Pg. 1)
- August 11 Meeting Summary (Pg. 2-7)
- South Central LIO Operating Principles (Pg. 8-9)
- South Central LIO Work Plan: 2020-2022 (Pg. 10-14)

South Central Action Area Caucus Group Meeting Summary

August 11, 2020 | 2:00 P.M. – 4:00 P.M.

Online Only

Attendees:

Members and Alternates

Name	Affiliation	Name	Affiliation
Josh Baldi	King County	Jeannette Dorner	Mid Sound Fisheries & Enhancement Group
Brandy Reed	King Conservation District	Doug Osterman	WRIA 9
Erika Harris	PSRC	Heather Trim	Zero Waste WA
Kathy Minsch	City of Seattle	Jason Mulvihill-Kuntz	King County
Jason Jordan	Port of Tacoma/Northwest Seaport Alliance	Margaret Glowacki	City of Seattle
Brandy Reed	King Conservation District		

Other Attendees

Name	Affiliation	Name	Affiliation
Caroline Burney	Cascadia Consulting Group	Alexandra Doty	Puget Sound Partnership
Ruth Bell	Cascadia Consulting Group		
Janne Kaje	King County		

Welcome and Introductions

Josh Baldi welcomed everyone to the meeting and reviewed the agenda.

There were no comments received on the June meeting summary. Doug Osterman moved to approve the June meeting summary, Erika Harris seconded, and all approved.

Good of the Order

Member Updates:

- Mid Sound will be hiring for several positions:
 - Stormwater position
 - Second Restoration Project Manager
 - Executive Director – Jeannette Dorner is going to be the Executive Director of the Nisqually Land Trust.
- Doug shared that Matt Goehring, Habitat Plan Manager for WRIA 9, had a paper published that is a culmination of research on pre-spawn mortality in South King County.
- Heather Trim shared that the stormwater SIAT is planning a 2-day Toxics Workshop in the fall.
 - The workshop will cover the science of toxics as well as policy solutions.
- Erika is beginning work on a funded NTA that is looking at how to catalyze more stormwater parks in the region.

- They will be providing technical assistance and conducting a feasibility study for 4 new parks.
- Looking to learn lessons from sites already built for criteria on where to site stormwater parks.
 - Erika to connect with Jeanette and Doug.

PSP Updates:

- Staffing Updates
 - There are 2 open recruitments:
 - Action Agenda Planning Manager
 - Adaptive Systems Manager
 - Heather asked whether the new positions are people who left or are new positions?
 - Heather Saunders left her position as Action Agenda Planning Manager.
 - Kari Stiles was the Adaptive Systems Manager and is now at Foundations for Success.
 - State employees are continuing to be furloughed 1 day/month through November.
 - Second round of 15% budget reductions. PSP is submitting recommendations to OFM.
- Leadership Council approved PSAR Large Capital list for next legislative session.
 - WRIA 9 project Downey Farmstead is ranked #6 on the PSAR Large Capital Projects Ranked List.
- Action Agenda
 - Leadership council approved concept for 2022-2026 Action Agenda development process.
 - Outlines intention of process and how content will be developed.
 - Currently in Phase 2: Working to identify shared objectives for recovery (now through December 2020).
 - Phase 3 will begin in January 2021: Identify strategies
 - Phase 4: Develop actions and commitments to align with strategies.
 - May be opportunities to get LIO input on specific items.
 - There will not be a comprehensive Ecosystem Recovery Plan (ERP) update but the LIO may make some targeted updates.
 - Kathy Minsch asked for clarity around what is meant by targeted updates to the ERP?
 - PSP is trying to figure out the role of the NTA in this system. The idea is that we are starting with pressures affecting the ecosystem and working to identify strategies and actions that would address those pressures.
 - Ruth added that there's been a lot of thought to look at the connections between ERPs and the Action Agenda. Can provide an update on the Action Agenda at the October meeting.
 - Brandy asked how respective entities will plug into the Action Agenda development process?
 - Don Gourlie to provide update at October meeting.

Review and Finalize South Central LIO Operating Principles

Josh introduced the discussion to finalize the South Central LIO Operating Principles. Josh reminded the LIO that following the NTA recommendation discussion, there was a recognition that the operating principles needed to be updated.

Ruth Bell, facilitator, added that the operating principles were last updated in December 2009. Ruth facilitated calls with LIO members to understand members' priorities around the operating principles.

Discussion:

- Membership:
 - With regards to membership, Ruth proposed going to the broader list when there are convening opportunities but engaging the core group for LIO meetings and funding recommendations.
 - For example, the LIO should continue to engage the broader list when the intention of the meeting is to make connections from the local to regional recovery efforts, such as through deep dives or summits.
 - Members agree that there may be times where it may not make sense to bring in the larger list, such as discussions around the work plan or NTA recommendations.
 - Kathy affirmed support for the membership proposal but shared that the description under the operating principles is vague.
 - **Action Item:** Ruth to add sentence to clarify proposal.
 - Jason Mulvihill-Kuntz clarified that the original intent of the LIO membership was to engage elected officials. Over time, lost elected official engagement. There is still value in convening group to discuss and tackle cross-cutting issues.
 - Heather shared that she does not think we should add the history regarding elected officials. The goal of the membership is to have broad representation in the South Central area. The membership list should be deleted as it is just a current snapshot.
 - Jason and Kathy supported Heather's recommendations.
 - **Action Item:** Delete the membership list and leave the membership description as the paragraph.
 - Jeanette proposed using existing systems to get broader input, such as WRIAs 8 and 9.
 - She added that WRIAs 8 and 9 gather elected officials as part of their governing boards.
 - Doug, Jason, and Ruth expressed support for a jointly organized summit or convening with the WRIAs.
- Heather added that the 'purpose' does not say anything about the fact that our goal is to recover the ecosystem.
 - **Action Item:** Add a sentence to clarify that our goal is to recover the ecosystem in the South Central area.
- Decision-Making Protocols
 - With regards to decision-making protocols, Ruth proposed that the 'majority of members present at any meeting will prevail.' The intention is that those who are attending meetings will make decisions.

- The decision-making protocols reflect how the LIO has been making NTA funding recommendations:
 - Develop ranking criteria.
 - Rank NTAs.
 - Work off the same ranked list after every recommendation cycle.
- Kathy noted that the operating principles say the “sub-committee makes the decisions” but does not say anything about the full group having final approval
 - **Action Item:** Clarify that the full group has final approval.
- Maggie Glowacki added that we should clarify that each entity has one vote.
 - **Action Item:** Clarify that each entity has one vote.
- The LIO expressed interim approval of the operating principles.

Next Steps:

- Facilitation team will incorporate proposed changes and redistribute.
- Will coordinate formal approval of the operating principles at October meeting.

Review and Finalize South Central LIO Work Plan

Ruth introduced the discussion to finalize the work plan. The goal of the work plan is to define how we get to the outcomes outlined in the ERP.

During briefing calls, committee members expressed support for organizing a work plan around a focus area such as stormwater, shoreline armoring, or land use and cover and selecting the strategies or tactics to move the needle on the selected focus area. The proposed strategies are as follows:

- EcoNet as a tool for education and outreach:
 - Heather shared that the goal of EcoNet is to synch education, communications, and outreach efforts across organizations.
 - King County EcoNet is currently used as a professional networking list to share jobs, trainings, and convening opportunities.
 - King County has funded an annual summit as well as trainings that focus on particular topics.
 - Alexandra added that PSP is interested in re-building support structures for EcoNet, but in a different format than before for \$6,000-\$10,000.
 - Janne added the committee can decide at what capacity to fund EcoNet.
- Summit or Trainings:
 - Heather recommended \$10,000 per training (1 technical, 1 outreach), \$10,000 to support a summit, and \$5,000 to coordinate EcoNet.
 - Janne added that King County Stormwater is planning a summit in April 2021.
 - King County Executive is interested in a regional call to action.
 - Looking for South Central LIO to come in as a partner to support planning efforts and leverage funding.
 - Janne and Alexandra had a meeting with John Brosnan to discuss stormwater summit.
 - Kathy asked for clarity around whether we’re thinking of two distinct summits: 1) EcoNet summit or training, and 2) a separate stormwater summit?
 - The Committee expressed support for two summits.

- Deep Dives:
 - Heather added that we should clarify that deep dives are not a general update. The intention of a deep dive is to discuss challenging problems and then look at potential solutions for the LIO to support.
 - Josh seconded the clarification around deep dives. The intention is to enhance recovery efforts.
 - Brandy Reed added that a combination of briefings and deep dives will be helpful to understand how we make a collective impact.
 - Heather added that it will be more impactful in terms of bringing in new people, as we unpack how we tackle these challenging issues.

Discussion:

- Josh noted that the work plan purpose reads like the LIO organizational purpose.
 - **Action Item:** Update work plan purpose.
- The committee discussed potential focus areas to identify places where the LIO can help move the needle.
 - Josh shared that he's not aware of whether there are any hooks or events that would make sense for the LIO to select land use and cover as a focus area.
 - Erika added that there may be opportunities to look at the strategies involved with the Land Development & Cover Implementation Strategy.
 - Jason added that stormwater and land use have been identified as chapters that need to be revised in the update to the Salmon Recovery Plan.
 - The committee agreed that stormwater touches on land use issues. Many committee members indicated that their entities are coordinating work around stormwater.
 - Josh shared that King County has been collaborating in South King County through 'Our Green Duwamish' to coordinate a watershed approach.
 - Mid Sound is coordinating stormwater retrofit work in Bear Creek through a recently funded NTA. The program seeks to better integrate stormwater and salmon recovery priorities.
 - The NTA will look at salmon science, understand priority species, priority habitats, and understand where they're impacted by stormwater issues. The NTA seeks to understand where stormwater retrofits will make a measurable impact related to water quality and quantity and salmon habitat.
 - Mid Sound will be collaborating with jurisdictions to create an incentive program, implement the marketing plan, and recruit participants.
 - Brandy reminded the committee there was a plan to do a deep dive on forest management, land use, and its impact on stormwater.
 - King Conservation District is positioned to present an update on its work around urban forest, tree canopy modelling, and stormwater management.
 - Kathy shared that the City of Seattle cannot commit to specific stormwater initiatives right now.

- Kathy asked what's happening with shoreline armoring following the February deep dive?
 - The facilitation team developed a matrix to track ongoing activity and next steps and LIO engagement.
 - **Action Item:** Include matrix as an example in the work plan.
- Brandy added that we can take a phased approach to move forward different issues at the same time.
- Committee members noted that elected officials are showing up at WRIA tables. The LIO should leverage the conversations at the WRIA tables.
- Doug added via the chat function that the LIO should work with the Puget Sound section of the American Planning Association to coordinate training opportunities.

Next Steps:

- Pursue deep dive discussion on stormwater.
- Follow up with King County regarding LIO support of stormwater summit.
- Continue conversations around EcoNet.

Wrap-up & Adjourn

Meeting adjourned at 4:00 pm.

DRAFT

South Central Local Integrating Organization Operating Guidelines

Revised August 2020

Purpose of LIO:

The South Central LIO is one of ten LIOs within the Puget Sound, and is supported by the Puget Sound Partnership (Partnership) through annual contracts for LIO support.

The purpose of the South Central Local Integrating Organization (LIO) is to recover the ecosystem in the South Central Puget Sound area. The LIO will do this, in part, by helping to refine and confirm Action Area priorities and implementation strategies using input from constituents, and to help identify opportunities to become more efficient and effective through coordination and integration of Puget Sound recovery efforts.

Membership:

When established, the vision of the SC LIO membership was inclusive of broad representation of constituencies including agricultural, environmental, tribal, business, public health, cities, counties, and the Port. Today's goal is still broad representation. To pursue this goal, the LIO will engage, i.e. notify, invite, and follow-up as appropriate, with a broad list of interested parties when hosting deep dive discussions, summits, and EcoNet events. Only actively participating members (attending at least two meetings per year) will be included in decision-making, such as providing input on meeting agendas, approving meeting summaries, and determining funding recommendations.

Meetings and Meeting Ground Rules:

LIO meetings will:

- Focus on reviewing and acting on timely information and ideas brought forward by work groups/subcommittees, giving further direction to work groups/subcommittees, and crafting outcomes in the form of advice and recommendations to the Partnership.
- Occur at least quarterly, prior to Ecosystem Coordination Board (ECB) meetings. As necessary, more frequent meetings may be scheduled.
- Be based on meeting agendas and materials that are distributed in a timely fashion, and at least a week prior to meetings.
- Be planned and managed by the Chair in consultation with supporting staff and work groups/subcommittees.
- Function with LIO members agreeing to interact with each other with respect, and with a focus on trying to find creative, collaborative ways to maximize the interests of each participant.
- Update and inform the action area representative to the Ecosystem Coordination Board (ECB).
- Be chaired by the South Central Action Area ECB representative, or other LIO member as designated by the group.

- Operate transparently, including regular communication with constituencies, use of email distribution lists for materials and meeting announcements, etc.
- Communicate constituent concerns and input with LIO and communicate LIO discussions with constituents.

Creation of work groups/subcommittees:

The LIO may decide to form work groups/subcommittees, comprised of interested LIO participants, on specific topics or issues to enable more detailed discussion or development of a draft work product in preparation for presenting it to the full LIO.

Decisions:

Decisions will be made with efficiency and fairness. LIO participants recognize there is a direct relationship between the strength of local implementation of the Action Agenda and the number of participants who can agree on recommendations and advice to the Partnership for local implementation of the Action Agenda. Therefore, the LIO will strive for consensus on advice and recommendations to the Partnership. Consensus will be defined as the lack of dissent.

In the absence of consensus, a majority of members present at any meeting of the LIO will prevail. Minority opinions, along with the reason for the dissent, will be noted in any advice or recommendations submitted to the Partnership. The Chair will be responsible for gauging the degree of consensus, and for calling the question to vote. The LIO may authorize the Chair to communicate advice and recommendations to the Partnership on its behalf, expressing the concerns, desires, and opinions of the LIO regarding local implementation of the Action Agenda.

Funding Recommendations:

Once per year, according to EPA's funding model, the LIO provides Near Term Action (NTA) funding recommendations to the Strategic Initiative Advisory Teams (SIATs). In order to make these recommendations, members of the LIO volunteer to serve on a subcommittee. The subcommittee establishes criteria, reviews, scores, and ranks the NTA proposals to identify the top 10-15. Scoring and ranking is done by applying a numerical score using a scale agreed upon by subcommittee members; criteria are also agreed upon by subcommittee members. NTA "owners", or LIO members who represent the organization that proposed the NTA, recuse themselves from the scoring exercise for their organization's NTA. In addition, only one vote is allowed per represented entity (rather than one vote per member). The scored and ranked NTAs could serve as the list for making funding recommendations for the subsequent three years of funding. The full LIO, including all active participants, will vote on final approval of the subcommittee's recommendations.

Each year, before submitting NTA funding recommendations, the LIO coordinates with the SIATs to solicit updates on the top ranked NTAs. The updated project information is shared with the LIO. If the NTA owner is no longer actively seeking funding, the NTA is removed from the list. The LIO can recommend the remaining active NTAs in the order in which they appear on the scored and ranked list.

South Central LIO Work Plan: 2020 - 2022

Work Plan Purpose

The purpose of the South Central Local Integrating Organization (LIO) Work Plan is to identify the activities that will align member priorities and create a collective impact to support watershed based recovery of Puget Sound. The South Central LIO Recovery Plan outlines recovery goals within the watershed. This work plan outlines the tasks that will lead the LIO to achieving those recovery goals.

The South Central LIO is one of ten LIOs within the Puget Sound, and is supported by the Puget Sound Partnership (Partnership) through annual contacts for LIO support.

Several sources inform the South Central Action Area LIO's list of potential actions for the 2020-2022 work plan: the June 3 South Central LIO Caucus Meeting, the suite of Near Term Actions (NTAs) developed for the 2018-2022 Action Agenda, and the requirements of the LIO Coordination contract with the Partnership that funds LIO coordination and activities.

This document presents draft proposals for a work plan that 1) advanced the LIO membership's goals to achieve watershed recovery, and 2) fulfills the contract requirements.

Goals

The draft goals for the 2020 work plan are as follows:

- Continue to use the South Central Action Area LIO meetings as a forum to share information, i.e. deep dives to gain insight into innovative local approaches to advance Puget Sound recovery.
- Continue to work at the regional level to ensure the LIO's voice is heard on important topics, i.e. providing input on the EPA funding model and the Ecosystem Coordination Board (ECB) Funding Strategy recommendations.
 - The LIO envisions advancing regional recovery through several potential channels including coordinating summits and reengaging with Education, Communication, and Outreach Network (ECO Net).
 - More details on these activities are included under Task 5.
- Continue to make progress on the South Central LIO Ecosystem Recovery Plan and create measurable strategies to advance recovery plan goals.
- Fulfill our contractual requirements, especially those related to updating the local Action Agenda pressures, NTAs, and performance measures.

More details on the above goals are provided in the Task descriptions below.

Tasks

- LIO tasks are to be organized by topic such as shoreline armoring, stormwater, or land use and cover.

- The LIO may choose to focus on one topic per year and decide as a Committee which tasks are best suited to move the needle on the chosen topic.
- For example, the LIO may continue coordination and partnerships on shoreline armoring. The LIO will determine goals, strategies, and tactics to continue to advance restoration of South Central shorelines. Supported by LIO Contract Task 1.1 and 5.1.

More information on the proposed tasks are below:

Deep Dives

- Continue to use the South Central Action Area LIO meetings as a forum to consider challenges and identify potential solutions that would make progress toward Puget Sound recovery.
 - Work with LIO committee members to determine which local organizations to engage and present on their work about the chosen topic.
 - Coordinate presentations and distribution of follow-up resources and outcomes from deep dive speakers.
- See *Appendix A: South Central LIO Shoreline Armoring Implementation Matrix* for an example of follow-up resources generated by deep dives.

Summits and Trainings:

- Inform and Educate local decision makers on work of the LIO¹
 - Work with LIO committee members to determine opportunities to inform and educate local decision makers on the work of the LIO, including the LIO Plan and associated gaps and barriers.
 - Topics to be determined by LIO members. Examples may include: 1) enforcement and compliance; 2) regulatory inconsistencies and lag between old and new regulation adoption; 3) policy effectiveness ; 4) ecosystem services valuation; 5) policy maker and elected official engagement; 6) sufficiency of current laws (to match local needs, equitably;; 7) policy incentives

EcoNet:

- Support Local Outreach Network (ex. ECO Net)
 - Support the local ecosystem recovery outreach network through ECO Net within the LIO area to advance and catalyze implementation of LIO Plan priority public engagement, awareness raising, incentive, and/or compliance projects and programs within the LIO (including NTAs).
 - Fund capacity for LIO coordinator (or subcontract funds to a separate ECO Net coordinator or equivalent, approximately \$6,000, not to exceed \$10,000) to:
 - Identify alignment between the LIO Plan and the local outreach network, through conversation with local outreach network/ECO Net members. Begin by considering 2018-2022 NTAs within the behavior change activity type taxonomies: [Awareness Raising](#), [Incentives](#), [Compliance](#);

¹ Any work under this subtask must strictly adhere to policy outlined in [Lobbying CFR 200.450](#).

- Within the LIO Plan, identify if there are key barriers or gaps to making progress in LIO ecosystem recovery relating to public engagement, awareness raising, incentive, and/or compliance projects and programs, and coordinate with key Partnership staff to identify opportunities within the LIO (and outside of the LIO) to address gaps or remove barriers (see Subtask 4.01); and/or
- Enable local outreach networks to operate as subcommittees of the respective LIO—**work of the local outreach network/ECO Net within this LIO contract should support local LE and LIO Plans.**
- Fund an annual local outreach network/ECO Net and LIO partner symposium (not to exceed \$10,000), with the purpose of gathering all partners in the LIO area (including local outreach network partners, LEs, LIO partners) who are implementing behavior change projects or programs to share successes, discuss challenges or barriers, and to provide networking and collaboration opportunities.

Timeline: Oct 1, 2020 to Sept 30, 2021

Q4 2020

- Quarterly 1-hour LIO business meeting
- Land use and stormwater 2-hour deep dive session

Q1 2021

- Quarterly 1-hour LIO business meeting
- Toxics and stormwater 2-hour deep dive session

Q2 2021

- Support King County Stormwater Summit, April
- Host EcoNet Summit in coordination with Stormwater Summit?
- Quarterly 1-hour LIO business meeting

Q3 2021

- Quarterly 1-hour LIO business meeting
- 2-hour deep dive session: TBD

Appendix A: South Central LIO Shoreline Armoring Implementation Matrix

The table below outlines key programs being implemented by partners in the watershed, and actions that can be taken by the LIO or individual members to leverage the work and create a collective impact.

Program	Next Steps	LIO action?	Individual member action?	Coordinator Follow Up Items	Follow Up Date
City of Seattle SMP Updates	Maggie to share City of Seattle SMP update language	See follow up	Share Seattle’s updated SMP language with permitting departments	Check in on implementation of updated SMPs	End of 2020
WA Department of Ecology	Ongoing implementation and compliance; Equipping local governments with the tools	Ongoing engagement with Ecology	Connect Sydney and ECY staff with permitting departments or intended audience	Engage Sydney at LIO meetings	Ongoing
WA Sea Grant Needs Assessment-Coastal Processes Design	Nicole to share results from needs assessment as available	Ongoing engagement with WA Sea Grant	Forward Shoreline and Coastal Planners Group webinars to planning departments	Check in on needs assessment	Fall 2020
Vashon Island Basin Steward	Identify public lands for shoreline restoration programs	Engage Habitat SI around private vs public shoreline armoring removed/permitted	Coordinate with Parks departments and other agencies to identify feasible lands for SA removal/softening		
King County Shoreline Monitoring	Ongoing engagement with planning groups		WRIA 8 & 9- consider facilitating quarterly meetings with local planners (example from WRIA 7) Habitat SI- regular engagement with Kollin to discuss updates to shoreline armoring removed/permitted		

Program	Next Steps	LIO action?	Individual member action?	Coordinator Follow Up Items	Follow Up Date
Shore Friendly	Coordination with GMA groups to elevate Shore Friendly with planning directors and ensure permitting staff	Consider how to build capacity for Shore Friendly program	Coordination amongst permitting staff and Shore Friendly to facilitate early referrals during permitting process (example from Kitsap County)	Check in on status and implementation (after contract initiated) to determine additional opportunities for the LIO to leverage shore friendly efforts	Summer/Fall 2020
Shoreline Armoring IS	Advancing implementation of the IS; Connecting with organizations to meet shared watershed and regional priorities	Ongoing engagement with IS	Continue advancing actions aligned with IS	Follow up with South Central LIO on items above, identify opportunities for sharing successes with other LIO areas?	