

Small Water Systems Technical Committee

April 3, 2006, 9:30-12:30

Seattle–KC Public Health Eastgate

Facilitator: Tamie Kellogg, Kellogg Consulting

Meeting Summary

1. Introductions

- See the attached list of attendees.

2. Groundrules and Support Roles

- The Committee discussed and agreed on the ground rules listed on the agenda. In addition, it was agreed that notes from each meeting would be discussed and approved by the Committee at the next meeting. Any notes distributed before approval will be labeled as “draft.”

The Committee will review and approve its final product.

- Committee resources, roles, and responsibilities were discussed:
 - Dave Monthie and Cathie Scott (DNRP), Bill Lasby and Larry Fay (SKCPH), and Tamie Kellogg (Kellogg Consulting) prepare meeting agendas and materials.
 - Bill distributes the agendas and materials.
 - Cathie prepares and distributes meeting summary notes and will write the draft of the committee’s final product.
 - Tamie facilitates the meetings and ensures that the agenda reflects the decisions of the Committee.
 - All committee members keep the groups that they represent informed of committee progress.

3. Update on Regional Water Supply Planning Process

- At the last Coordinating Committee (CC) meeting, Larry Fay’s report did not receive much comment. A member of the CC asked whether the Small Water Systems Committee will address irrigation wells in its discussions and product, as the Framework and Charter outlined. Larry also identified inconsistencies between the planning Framework, committee Charter, and draft Workplan, and some potential issues around the schedule. The CC asked that the Committee work on those issues and report back at the next CC meeting.

The Committee discussed the relationship between the Framework, Charter, and Workplan and agreed on an approach to move forward:

- (1) Complete a Workplan that incorporates the issues and problems that the Committee has begun listing (and may add to), understanding that the issues addressed by this Committee need to meet the interests of the various perspectives and may initially focus on issues of common interest.

(2) Address the inconsistencies between the Framework, Charter, and Workplan, and develop a revised Workplan to reflect the group's views of issues and priorities. This could be called the final draft Workplan/Charter. It is understood that the Committee may not have a finalized Workplan/Charter by the May 3 CC meeting, but will provide an update on progress it has made by that time and note any significant deviations from the Framework or Charter that the CC may want to review.

- The Charter gives an August 2006 deadline for a product from the Committee so that the information can inform other planning processes. If the Committee believes a different schedule is appropriate, it can present the alternative schedule to the Coordinating Committee. The schedule will be based on the Workplan/Charter that the Committee develops.

4. Review and Discussion of Small Water Systems Legal Framework

- DOH, PHSKC, Ecology, and King County DNRP described their roles and responsibilities in regulating small water systems, providing documents and specific references to statutes or rules. The Committee discussed and clarified a number of these.

Action Items for April 24 meeting:

- *PHSKC, Ecology, and DNRP will prepare a written summary of their respective legal frameworks, similar in format to that distributed by DOH at the meeting. DOH will update its summary to include Municipal Water Law, Safe Water Drinking Act capacity, and other items. DNRP will combine the documents into a single document for all four agencies.*
- *DOH will present an update on the status of Municipal Water Law rules and guidance, per the information provided to the DOH Water Supply Advisory Committee's report at its April 11 meeting. DOH noted that there is a separate meeting on April 10 with PHSKC, DOH, Ecology, and DNRP to talk about the proposed charter for the Municipal Water Law Committee.*
- *DNRP will send to members of the Committee a pdf file of the water system map displayed at the meeting.*
- *DOH, PHSKC, Ecology, and DNRP will complete the first column (legal framework) of the issues table.*

5. Continued Scoping of Small Water System Problems and Issues

- DOH, SPU, DNRP, and PHSKC reviewed existing information on Municipal Water Law, the 2002 Consolidated Report on Water Supply in King County, small water systems and water service areas, and Group A and B water system trends. Information was distributed on satellite management from the East King County CWSP for discussion at the next meeting.

- Presentations by East King County, South King County, Cedar River Water and Sewer, and Washington Water Service Company (potential) were rescheduled for the April 24 meeting. In addition, DOH will present and have discussion on the Group A water system information handed out at the meeting.

Addition to the Issues List: *What are the utilities' authorities and responsibilities in setting and enforcing policy?*

Action Items for April 24 meeting:

- *PHSKC will compile a list of Group B systems created in 2004–2006 and a list of the numbers of Group B water systems that pose potential health risks with a ranking of the severity of the risks.*
- *DOH will provide an update on the progress of development of strategies for Group B systems and a summary of proposed strategies (if available).*
- *DNRP will provide information on the number of single-family residence wells in King County approved over the past five years or so.*
- *Ecology will provide the number of irrigation wells approved (“start cards”) in King County for the past five years or so.*
- *DOH will provide information on enforcement priorities, history of receiverships (including a case study of the Rimrock system in Snohomish County), the number of satellite-managed systems in King County, and compliance data for other counties in the state.*
- *South King County will present information on the utility referral procedure in its CWSP.*
- *SPU will present more information on the status of small water system information in the Consolidated Report.*
- *Covington Water District will be asked to describe satellite management in its service area.*
- *All those scheduled to present at the April 24 meeting will give Tamie an estimated length of time for each of their presentations.*

6. Incorporate Issues List into Workplan and Charter

- This agenda item was rescheduled for the April 24 meeting.

Abbreviations: DOH—Washington State Department of Health, DNRP—King County Department of Natural Resources and Parks, Ecology—Washington State Department of Ecology, PHSKC—Public Health–Seattle and King County, CWSP—Coordinated Water System Plan, SPU—Seattle Public Utilities.